

**Special City Council Meeting – Capital Improvement Planning**  
**Mountain Lake City Hall**  
**Tuesday, July 16, 2019**  
**3:00 p.m.**

Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage

Members Absent: Andrew Ysker

City Staff Present: Michael Schulte, City Administrator/Clerk; Carol Lehman, Library Director; Ron Melson, Electric Superintendent; Dave Watkins, Ambulance Director; Taylor Nesmoie, Water/Wastewater Foreman; Tim Coners, Fire Chief; Rob Anderson, EDA Director; Jason Kruser, Lake Commission Chair; Doug Bristol, Police Chief; Rick Oeltjenbruns, Street Superintendent

Others Present: None

**Call to Order**

The meeting was called to order by Mayor Nelson at 3:00 p.m.

**Approval of Agenda and Consent Agenda**

Motion by Kass, seconded by Savage, to approve the agenda and consent agenda as presented.

Motion carried.

Bills: Checks #22649 – 22668, 614E – 615E

Payroll: 64707 – 64728

**Library**

Carol Lehman, Library Director, gave the council an equipment list at the library. Renovations of the library were completed last summer. Public computers and staff computers may need to be replaced in the next year or so, depending on their effectiveness and efficiency. A printer and a computer were replaced in 2018. 2 public computers and a copier have had a long-life span but may need to be replaced when they stop working. A new upcoming need is to replace 2 north windows in the next year or two.

**Electric**

Ron Melson, Electric Superintendent, went through the 2019 capital improvement plan.

Upgrades by businesses, pole line replacement, underground projects, engine maintenance, and replacing electric meters will continue each year. New electric meters have been replaced throughout town and around 75% of the city has been replaced with the new meters. All meters

should be replaced by 2022. Power plant tuckpointing, feeder replacement, and relay and breaker cleaning and testing were adjusted on the schedule. The current 2004 trucks may need to be replaced in the next 1-3 years along with a different lawn mower.

### **Ambulance**

An ambulance may need to be replaced in 2023. The department is fundraising for a tough pad for electronic reporting. The fire/ambulance hall has been on the capital improvement plan for some time and action, whether it is a new building or repairs to the current building, will need to take place soon.

### **Water/Wastewater**

Sand and filters will need to be replaced at the water treatment plan within the next 5 years at an approximate cost of \$150,000. Water meters will continue to be replaced until 2022. The wastewater treatment ponds are currently in the works. 10<sup>th</sup> Street and half of Boxelder will need to be redone. Other items on the plan will remain.

### **Fire**

An equipment list was given to the council. The department is looking into purchasing new Self-Contained Breathing Apparatus (SCBA) for an approximate cost of \$130,000. Turn-out gear will continue to be replaced as needed. Options for a new Fire/Ambulance Hall were discussed and forming a building committee was suggested to plan the future of fixing the current building or building a new hall.

### **EDA**

The entrance sign is currently being worked on and may be constructed this year. The downtown lot will continue to be researched to develop. The Hiebert Greenhouse will remain on the plan but attempts to purchase or work with developers to repair or build new have been unsuccessful due to nonaction from the property owners.

### **Lake Commission**

The Lake Commission did not receive the state grant for a new boardwalk this year but will continue to reapply. An aquatic harvester, conveyor, and new boat and motor will be pushed out another year as long as the current equipment remains operable. Grants from the county will pay for the equipment when enough funds are obtained. Aeration equipment will be purchased as needed.

### **Police**

Replacing a squad car was pushed out to 2021 instead of 2020. One squad car has around 70,000 miles and the other has around 20,000 miles. Chief Bristol intends to keep a year or two-year gap between purchasing new squad cars. A new tablet was obtained this past year at not cost to the

department as the manufacturer replaced it due to a malfunction. Replacing computers, equipment, and radios will take place as needed.

### **Street/Parks/Cemetery**

The fire truck recently purchased by the street department is being converted into a snow hauler. Lights in the street shop have not been replaced and will be researched further. Replacing a lawn mower and a dump truck are the most pressing needs of the department. Budgets, current equipment, planning for equipment, and savings were discussed.

### **City Hall**

New computers were purchased in early 2018. New wi-fi equipment was purchased to allow a public connection and employee connection at city hall. A clean-up of the utility computer has allowed faster response time and effectiveness. The internet provider for city hall will be reviewed next spring. A comprehensive plan is on the plan as the last comprehensive plan was completed around 2006. More filing cabinets may be needed as records and minute books fill up current space. Radios for all staff will be replaced or repaired as needed. Security cameras and enhancing city hall security are the most pressing needs. Alpha Wireless recently reviewed city hall to provide suggestions and showcase their equipment. OSHA grants are available to enhance security at city hall.

**Approved July 22, 2019**

### **Adjourn**

The meeting was adjourned at 5:28 p.m.

ATTEST:

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Michael Schulte, Administrator/Clerk