

City of Mountain Lake
Job Description
Seasonal Streets/Parks/Cemetery/Campground/Trail Worker

Job Title: Seasonal Streets/Parks/Cemetery/Campground/Trail Worker

Department: Streets, Parks, Cemetery, Campground, Trail

Supervisor: Street Superintendent

Classification: Seasonal, Full-Time, Non-Union, Non Exempt

Work Schedule

Hours of work are structured to meet service demands, the needs of the public served and weather conditions. The position will be scheduled for approximately 40 hours per week from approximately May through September not to exceed 185 consecutive calendar days. Actual hours are determined by the City Administrator and Street Superintendent in conjunction with the seasonal worker.

General Description of Work:

Assists with maintenance of city parks, cemetery, trail, and the repair, cleaning, and maintenance of city streets, sidewalks, curbs, storm water drainage systems, traffic signing, and lighting systems. Performs other related duties as required.

Supervision Received:

Works under the general direction of the Street Superintendent and Street Department Staff.

Typical Duties Performed:

- Operates power mowers or small tractors with attached mowers to cut grass.
- Follows safety practices and equipment rules.
- Assists in regular maintenance and repair of equipment.
- Performs other work as required and directed by the department head.
- Ability to operate equipment necessary to perform job duties.
- Does restroom and park clean up.
- Helps maintain trail and areas around the lake.
- Operates tractors, pick-up trucks and power tools.
- Does manual labor such as cleaning trash from streets and grounds.
- Assists with the set-up of the Pow Wow celebration.
- Performs other related duties as assigned.

Knowledge, Skills and Abilities

- Ability to be a self-starter and complete work assigned.
- Knowledge of lawn mowing.
- Ability to make decisions and work independently.

- Ability to establish and maintain effective working relationships with co-workers and the public.
- Ability to be punctual.

Minimum Qualifications

- Must be at least 18 years of age and possess a valid Driver's License.
- Must pass criminal background check.
- Must comply with organizational and departmental policies.

Physical Demands/Work Environment

- Requires incumbent to work outside, on uneven ground, alone, with others, around others, and have contact with the public.
- Requires incumbent to work around moving objects.
- Exposes the incumbent to dust, dirt, fumes, gases, heat, cold, wetness, humidity, and marked changes in temperature or humidity.
- Activities that occur continuously (more than 7 hours) are: hearing; use of near vision; use of depth perception, accommodation, color vision, and field of vision/peripheral vision; and use of smell.
- Activities that occur frequently (from 4 to 7 hours) are: bending/stooping; squatting; crouching; using fingers and hands for repetitive, non-repetitive, or consistent actions; handling;; use of far vision; sitting; and walking.
- Activities that occur occasionally (from 1 to 3 hours) are: pushing; pulling; twisting; reaching at, above and/or below shoulder level with both arms together and/or independent of one another; fine manipulating with fingers; using sense of touch; talking; and standing.
- Activities that occur infrequently (up to 60 minutes) are: kneeling.

Job Location

This position is located at the Mountain Lake Street Shop and requires work throughout the city where needed.

The position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

The City of Mountain Lake is an Equal Opportunity Employer. In compliance with the Americans with Disabilities Act, the City will provide reasonable accommodations to qualified individuals with disabilities and encourages both prospective and current employees to discuss potential accommodations with the employer.