

**Regular Council Meeting
Mountain Lake City Hall
Wednesday, June 19, 2019
6:30 p.m.**

Members Present: Dana Kass, Darla Kruser, Mike Nelson, Andrew Ysker

Members Absent: David Savage

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Will Pohlmann, Police Officer

Others Present: Gloria McKissick, Doug Regehr, Jay Schied, Karen Stoesz, Rachel Yoder

Call to Order

The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda and Consent Agenda

Motion by Kass, seconded by Ysker, to add 2.J – Appoint Chuck Stevenson to the EDA Board effective June 19, 2019 to the consent agenda and to add 7.D Community Center Window to the agenda. Motion carried. Motion by Kass, seconded by Ysker, to approve the agenda and consent agenda as amended. Motion carried.

Bills: Checks #22491 – 22565, 606E – 608E

Payroll: Checks #64631 – 64667

Approve May 13 Planning & Zoning Commission Minutes

Approve May 13 Lake Commission Minutes

Approve May 15 Library Board Minutes, May Library Report, and May Library Expenditures

Approve May 20 EDA Board Minutes

Approve May 23 Utilities Commission Minutes

Approve June 3 City Council Minutes

Approve 2019 City Wide Cleanup Report

Appoint Chuck Stevenson to the EDA Board effective June 19, 2019

Public

Gloria McKissick asked questions about Hometown Café being for sale. Jay Schied stated concerns regarding the new sign in the industrial park. Karen Stoesz had a booth at Pow Wow opposing J-Turns and stated that a petition must be submitted annually to MNDOT opposing J-Turns. Stoesz will keep finding individuals to sign the petition. Rachel Yoder stated concerns about the trail.

2018 City Audit Report

Sara Oberloh from Oberloh & Oberloh, Ltd, presented the 2018 city audit to the council. Oberloh reviewed and explained various components of the audit including revenues, expenses, budgeted amounts for various departments, and various funds. Various graphs and line items of revenues and expenses were presented and explained. Motion by Kass, seconded by Kruser, to approve the 2018 city audit report. Motion carried.

Ordinance #5-19 Amending Animal Regulations

Ordinance #5-19 was read for the first time. The administrator explained the past two Planning & Zoning meetings and how the ordinance was formulated. A second and third reading will be held along with a public hearing at the third reading.

City Attorney

A scheduling conference with the court to discuss the greenhouse property in the city was scheduled for July 24th. The city attorney has offered to meet with the property owners and their attorney but no communication has been received back. The city attorney will meet with the property owners and their attorney to discuss the property and the judge will decide what actions needs to occur next. Officer Pohlmann gave an update on various public nuisances including open cases, closed cases, frequent and ongoing cases, and the processes of meeting with property owners, sending letters, and issuing citations. A complete list of addresses of public nuisance cases will be created for the council.

Seasonal Trail/Lake Maintenance

The lake and trail budget, the structure of the trail/lake seasonal maintenance employee, and reimbursement requests were discussed. How the position is structured and budgeted will be discussed after the season and during budget discussions for 2020. Direction was given to the administrator to not reimburse mileage on the reimbursement form.

2020 Capital Improvement Planning Meeting

The council confirmed that Tuesday, July 16 at 3:00PM will be the capital improvement planning meeting. Each department head will have 15 minutes to discuss their department's capital items.

League of Minnesota Cities Letter

A letter from the League of Minnesota Cities was read. Dues may increase 3% but a final decision will not be made until their August 15th meeting.

Community Center Window

One of the windows at the community center has cracked from the bottom to the top in the middle of the glass. Fairmont Sign & Glass was contacted to provide a quote for the replacement.

For clear glass, the cost is \$685 and \$775 for tinted glass. To go with clear glass and have the same window tint applied, the tint would cost \$348.18 in addition to the \$685 clear glass. A sample piece of the tinted glass was mailed to city hall. The tinted glass may be a little darker than the current windows, but it was difficult to compare. Direction was given to purchase and install the tinted glass.

Adjourn

The meeting was adjourned at 7:58 p.m.

Approved July 8, 2019

ATTEST:

Michael Schulte, Administrator/Clerk