Members Present: Dana Kass, Darla Kruser, Mike Nelson, David Savage, Andrew Ysker

Members Absent: None

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Andy Kehren, City Engineer; Rick Oeltjenbruns, Street Superintendent

Others Present: Doug Regehr, Sharron Hanson, Cheryl Hiebert, Rachel Yoder, John Oeltjenbruns, Ellie Schulte, Maria Schulte

Call to Order
The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda and Consent Agenda
Motion by Kass, seconded by Kruser, to add City Employee Questionnaires under City Administrator. Motion carried. Motion by Savage, seconded by Ysker, to approve the agenda and consent agenda as amended. Motion carried.

- Bills: Check #21723 – 21780, 571E
- Payroll Checks #64184 – 64200
- Approval of September 12 Library Board Minutes, September Library Report, & September Library Expenditures
- Approval of October 15 City Council Minutes
- Approval to Submit Grant Application to the Mountain Lake Area Foundation requesting $5,000
- Approval to Submit South Central Electric Association Trust Grant Application Requesting $2,500

Public
Cheryl Hiebert asked the Council about ordinances regarding “tiny houses.” City Attorney Suhrhoff directed Hiebert to check Chapter 9 of city code.

Street Department Report
Rick Oeltjenbruns, Street Superintendent, handed out a list of activities the Street Department completed in October. Electricity is now off at the campground and the remaining RV owners have paid the $100 fee to store their RV on the campground over winter.
Community Center
Sharron Hanson provided the Council quotes from Bargan Inc. Phase #1 includes painting the main room and included additional options for other work. Phase #1 painting total is $3,895 with additional options with varying amounts. Phase #1A includes painting the hallway. Phase #2 is replacing the main room’s carpet with a Congoleum Armor Core floor at a price of $7,400. Hanson explained the work and the funding to accomplish such a project. All the project costs will be from donations and grants. The EDA approved $5,000 to the project. Other foundations are being approached to support the overall project. Questions from the Council included the strength of the flooring and if it could handle the amount of foot traffic, along with epoxy flooring, start dates, scheduling, and other logistics. Hanson will look into the flooring on the quote and other flooring options and will work with City Administrator Schulte to bring back more information to the Council. John Oeltjenbruns asked if the new pool room could be extended to make the pool room larger to have both tables sit north-south if the project could be funded by the pool players. The Council directed Oeltjenbruns to look into this and bring the Council more information. Carpet cleaning quotes were presented but since the floor may be replaced in the near future, cleaning the carpet is on hold. Motion by Ysker, seconded by Kass, to grant permission for wall painting in the main room and hallway when resources and scheduling allow.

Close City Hall
Motion by Kass, seconded by Ysker to close City Hall on Friday, November 23. Employees have the option of working or using a personal/vacation day.

Coffee with the Council
There was no turnout at the October 24th Coffee with the Council. Advertising with fliers, the public TV channel, and Facebook will be used near the next date. Setting the next date will be determined after the holidays in January/February.

City Attorney Report
Ordinance #4-18 Right-of-Way Management was read for the first time. Discussion was held about small cells, municipal poles, federal legislation, and cell carriers.

City Administrator Report
Information from a recent regional meeting held in Mankato put on by the League of Minnesota Cities was presented and discussed.

City Employee Questionnaires
A questionnaire was handed out to city employees in October. The Council passed the completed questionnaires out to each councilmember to read and review. Mayor Nelson will compile and summarize the answers and meet with City Administrator Schulte.
Adjour
The meeting was adjourned at 7:56 p.m.

Approved November 19, 2018

ATTEST:

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Michael Schulte, Administrator/Clerk