Members Present: Dana Kass, Mike Nelson, David Savage, Andrew Ysker

Members Absent: Darla Kruser

City Staff Present: Michael Schulte, Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Rick Oeltjenbruns, Street Superintendent

Others Present: Tim Coners – Fire Chief, Doug Regehr

Call to Order
The meeting was called to order by Mayor Nelson at 6:30 p.m.

Approval of Agenda and Consent Agenda
Motion by Kass, seconded by Ysker, to add item 2.J – Resignation of Audi Nickel from Fire Department effective July 1, 2018, item #5 – Fire Department Proposed Pay Changes, item 8.A – Food Trucks, item 8.B Community Center, item 8.C City Hall Conference Room, and item 8.D Pay Scale. Motion approved. Motion by Savage, seconded by Kass, to approve the agenda and consent agenda as amended. Motion carried.

Bills: Check #21523-21560
Payroll Check #64081-64094

Approval of August 9 Utilities Commission Minutes
Approval of August 22 City Council Minutes
Approval to Apply for Cottonwood County Aquatic Invasive Species Grant for $15,000

Approval to Hire Lane Anderson with a Starting Date of September 10, 2018
Accepting Resignation of Paula Barnes from Mountain Lake Ambulance effective August 16, 2018
Accepting Resignation of Larry Bot from Mountain Lake Ambulance effective August 16, 2018

Approval of Revised Memorandum of Understanding
Resignation of Audi Nickel from Fire Department effective July 1, 2018

Public
No one addressed the City Council during this time.

Street Department
Rick Oeltjenbruns, Street Superintendent, gave the Council a report of the Street Department of work completed in August. 2nd Avenue, the street near the Fire Department, chip sealing, playground equipment, pool tables in the community center, storage of Christmas lights, benches on the trail, 6th Avenue, lawn mowing, and other street related items were discussed. The Street Department will help assist moving the pool tables to the new pool room, will check into storage, and place two new benches on the trail.

Fire Department Pay Changes
Tim Coners, Fire Chief, presented proposed changes to the current pay scale. Currently members are paid: $5 per call/practice, with perfect attendance =$180 per year, $5 for answering call (false alarm or similar where were called off before arriving on scene) $10 for first hour of calls and $5 per hour after initial hour. On average members pay is $300-$400 per year. Proposed changes included: $10 per call/practice, with perfect attendance = $360 per year. $10 per answering call,
$20 per call that covers first 2 hours, $10 hour after 2 hours. Coners stated the changes would not entirely spike up intensely unless a drastic change in calls came through. The wages line item has been under budget the last two years so no new changes would be made to the 2019 budget. It was emphasized the fire department members are not in it for the money but it has been more difficult to find members to put in the time and effort, so this may help. Motion by Kass, seconded by Savage, to approve the proposed changes effective immediately. Voting yes: Kass, Savage, Nelson. Abstain: Ysker.

**City Attorney Report**

City Attorney Suhrhoff presented Ordinance #3-18 which was requested at the previous meeting. 2nd Avenue was discussed. A meeting will be held on September 13th with Kuechle Underground, an attorney representing Employers Mutual Casualty Company, and city staff. The city engineer has requested an independent engineer to conduct testing and sampling underneath 2nd Ave to determine if the ground is still settling and if new blacktop is only needed or if the dirt work needs to be completely redone.

**2019 Budget Draft Review**

City Administrator Schulte discussed budget sheets, Local Government Aid (LGA), Mountain Lake’s levy history, health insurance, current bond payments, projected bond payments, the Capital Improvement Plan, department reports, department budgets, savings, investments, proposed changes, the tax levy, and other budget information to the Council. A separate packet of savings, proposed changes, a budget worksheet, and current investments were given to the Council. There are various options the Council can explore to help pay the increase in bond payments for 2019. The City Council will hold a Special City Council meeting at 1:00PM on Wednesday, September 11th to meet with each department head to discuss their budget. After meeting with each department, the decisions on which way to move forward will be made.

**City Administrator Report**

City Administrator Schulte discussed that questions about having food trucks in Mountain Lake have been occurring. Currently the city does not have any ordinances regarding food trucks. Direction was given to complete research ordinances about the matter.

A job ad for the maintenance at the community center was sent out today. The sink in the kitchen and logistics of the transition of groups to new rooms were discussed.

A request was made to use the conference room in City Hall at a five hour time span each week. Direction was given to have the individual look into other places such as Heritage Village or Center Point Church that would have more privacy.

The pay scale step plan for the city administrator was presented. A salary range was approved prior to hiring a new city administrator but the step plan for the position was not created. The scale includes the approved salary range and various step formulas that are used for each city employee. The step plan will be reviewed and discussed again at the next meeting. Coffee with the Council was requested to be a topic at the next regular meeting.

**Approved September 17, 2018**

**Adjourn**

The meeting was adjourned at 8:37 p.m.

**ATTEST:**

Michael Schulte, Administrator/Clerk