

**Regular City Council Meeting  
Mountain Lake City Hall  
Monday, October 21, 2019  
6:30 p.m.**

Members Present: Mike Nelson, Dana Kass, David Savage

Members Absent: Darla Kruser, Andrew Ysker

City Staff Present: Michael Schulte, City Administrator/Clerk; Maryellen Suhrhoff, City Attorney; Jon Beck, Police Officer

Others Present: Sue Garloff, Deanna Anderson, Observer/Advocate; Gloria McKissick, Jay Schied, Tim Swoboda, Wade Nelson, Betty Lou Ratzloff, Owen Todd, Bolton & Menk; Scott Raabe, Doug Regehr, Bryce Adrian, Abraham Stoesz

**Call to Order**

The meeting was called to order by Mayor Nelson at 6:30 p.m.

**Approval of Agenda and Consent Agenda**

Motion by Kass, seconded by Savage, to add 8.C Land Negotiations of Parcel ID 11.028.0200 (meeting may be closed as allowed in MN Statutes 13D.05). Motion carried. Motion by Savage, seconded by Kass, to approve the agenda and consent agenda as amended. Motion carried.

Bills: Checks #22933 – 22989, 628E – 630E

Payroll: Checks #64873 – 64910

Approve August 12 Lake Commission Minutes

Approve September Library Board Minutes, Report, & Expenditures

Approve September 26 Utilities Commission Minutes

Approve October 7 City Council Minutes

Approve Resolution #27-19 – Accepting Donation from Ambulance Association

Approve Resolution #28-19 – Approving Additions to Mountain Lake Cemetery

Hire Andrew Kinnetz, Police Officer, effective October 22, 2019

**Public**

Sue Garloff stated that a group of volunteers will be setting up for Christmas at the Park at 8am on Saturday, November 9<sup>th</sup> and anyone is welcome to join and help. Jay Schied requested if a press release could be written stating the activity of reaching out to potential businesses at the commercial park and the downtown vacant lot. Councilmember Savage stated that updates are provided at the EDA Board meetings and their minutes are included in the city council packets.

The EDA Board meetings are also open to the public. Savage stated that it is often premature to publicly announce potential businesses as a business may not want the possibility to be public and can hinder their business or their long-term plans. Schied and Gloria McKissick asked why the city council minutes are not published in the Observer/Advocate. Mayor Nelson stated those questions should be directed towards the Observer/Advocate.

### **Final Pay Estimate No.6 and Final**

Owen Todd, Bolton & Menk, presented to the council the final pay estimate and final of the commercial park project. The work has been completed and has met the engineer's standards and inspections. Todd briefly discussed the costs and that if approved to pay, it begins the two-year warranty on the items of the project. Most of the work was completed last fall and no construction issues arose from the winter and the spring of last year. The total commercial park cost was \$1,197,144.55. Motion by Savage, seconded by Kass, to approve the Final Pay Estimate No.6 and Final of \$101,026.75. Motion carried.

### **Community Center**

Tim Swoboda and Wade Nelson from the Mountain Lake Foundation explained to the council of the Foundation's wishes to purchase a new sound, speaker, and projector system. The Foundation raised around \$3,000 from their annual dinner. The quote from Best Buy was discussed. At a previous meeting, Councilmember Savage expressed concerns on the quality of the microphone and requested a second opinion/quote on the items listed. The contact to provide a second quote originally was interested but then later responded that it may take another month or two to provide a quote. The equipment was discussed and it was agreed to give the microphone system a try for its low cost and go ahead with purchasing the system. The Foundation will issue a check to the city for the final cost of the equipment. The kitchen floor was mentioned by Betty Lou Ratzloff. The floor has been a concern for several years. Quotes were received a few years ago but it was requested that a quote be requested to extend the type of flooring from the dining room into the kitchen. Direction was given to the administrator to request a quote to review the costs of replacing the kitchen floor. Motion by Kass, seconded by Savage, to approve to purchase the equipment listed in the quote for a cost of \$2,356.85 + tax and shipping. Motion carried.

### **Ordinance #6-19 Amending Zoning Regulations**

Ordinance #6-19 was read for the second time. A third reading and public hearing will occur at the next meeting.

### **City Attorney**

City Attorney Suhrhoff presented the council an ordinance from another city for off-street parking for their review. The content contains language regarding public nuisances, off-street

parking, definitions, and rules. The information will be reviewed by the administrator and police chief to possibly adapt sections to the city's code.

### **Third Quarter Revenues & Expenses**

Revenues and expenses to-date were reviewed.

### **Special Meeting for Labor Negotiations**

A special meeting will take place for labor negotiations at 3:00pm on November 12<sup>th</sup>. This time currently works for the union.

### **Land Negotiations**

Motion by Savage, seconded by Kass, to close the public meeting and open the closed meeting at 7:29 p.m. to discuss land negotiations of Parcel ID 11.028.0200. Motion carried. Motion by Kruser, seconded by Kass, to close the closed meeting and open the public meeting at 8:25 p.m. Motion carried. No action taken.

### **Adjourn**

The meeting was adjourned at 8:25 p.m.

**Approved November 4, 2019**

ATTEST:

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Michael Schulte, Administrator/Clerk